



FAX TO:  
419-254-2917

DELIVER, MAIL, OR FAX BY  
MONDAY AT 5:00 P.M.

Customer Name	
Address	
Work Ending Date	Are you returning to this assignment? YES <input type="checkbox"/> NO <input type="checkbox"/>

I hereby certify that the hours shown hereon were worked by me during the week ending and were certified by an authorized representative of the customer. I understand that I am to contact the Renhill HR On Demand office after completing this assignment to discuss another assignment; and, if I do not do so Renhill HR On Demand may assume that I am not then available for work and have voluntarily left their employment.

Employee Name (Print)					
Day	Date	Time Started	Time Finished	Less Lunch Period	Total Hours
SUN					
MON					
TUES					
WED					
THUR					
FRI					
SAT					
Hours to be shown to nearest quarter hour				Total hours for week	

I am an authorized representative of the above named customer. By signing this, I certify the Renhill HR On Demand employee named above worked the number of hours as itemized above and that their work performance was satisfactory.

Pursuant to any agreement between Renhill HR On Demand services and the above named customer, I further understand the above named employee will be paid from this document and the above named customer will be invoiced from this document.

Should you have any questions regarding any of the above, please contact your Renhill HR On Demand Account Manager.

Customer's Approval	
Signature	Title

Corporate Office Renhill HR On Demand  
2650 N. Reynolds Rd. Toledo, OH 43615



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